



breakthrough

JOB DESCRIPTION

Music and Sound

Purpose

The music is presented as part of the training experience to augment and articulate the mood and message of the training. The trainer selects the music played.

General Description

Music is an integral part of the training and the music team member plays a key role in having it function well. This person works closely with the trainer during the training, being ready and in sync with what he or she wants played at what time. This job requires some technical expertise as well as the ability to be alert and move quickly.



Mechanics

Before the Training

- ➔ Help pick up and return the sound equipment if necessary.
- ➔ Familiarize yourself with the entire music system to the point you can successfully operate the controls of the system in a darkened room.
- ➔ Develop a working knowledge on the correct way to connect and disconnect the various components together. You may have only a brief time to set up and be ready for the trainer.

Training setup

- ➔ Arrive early for room setup as directed by the team captain or trainer. Be prepared to assist with recommending the optimum location and lay out for the sound system.
- ➔ Coordinate placement of the sound system in the room with the team captain..
- ➔ Lay out the system, delegate speaker and wire placement with those assigned to assist you. Be aware of speaker wire in high traffic areas, instructing your assistants in safe installation.
- ➔ Keep in mind, as you set up the various components, the person responsible for music and sound must sit next to the trainer during the training. This will enable you to accurately observe and quickly respond to his input.
- ➔ A 25-watt light with red-gel covering (or a 25-watt red light bulb) will help you in seeing the controls, music, and music list during the times when the room has been darkened. Be careful that the light never shines in the eyes of the participants, trainer, or your teammates.
- ➔ Do a sound check, listening for side-to-side balance, as well as for optimum sound in the room. Please note that the integrity of the system, the music, and the music list is in your hands.
- ➔ For safety, take training music iPad home with you or have them locked in your room at the hotel overnight.
- ➔ If time permits, take the initiative and play music: practice leadership during the times when you may bring positive

influence to the team such as during room set up, praise and worship, or other times. Stay keenly aware of the mood and your impact and influence.

- ➔ Monitor and stay connected with the team captain or trainer should they provide another direction for you to follow.

During the Training

- ➔ At each grounding, the trainer will ground with you regarding the music for the next segment of the training. Be clear as to what is being requested of you. **During the training is not the time for doubt or confusion.** If you have any questions regarding the trainer's instructions, get clear before the grounding concludes.
- ➔ You have the liberty to leave the grounding early to cue up the requested music. Be alert so as not to distract the other team members as you prepare. Stay alert and listen to what the trainer is saying while you cue up, as much valuable information is shared at these times. If you complete early, re-enter the grounding.
- ➔ At the conclusion of each day, secure the music safely and straighten the music table.
- ➔ Be 100% responsible for the presentation of the music table at all times.
- ➔ Sunday morning you will be available from 9:00 AM to 9:30 AM to receive music that the worship groups will be using for their worship times.
- ➔ After the opening of the doors for the graduation celebration, be prepared to play 45 to 60 minutes of music at background level. Consult with the training to see if any specific music is required.
- ➔ At the conclusion of the graduation, work with your assistants, breaking down the system and return it to storage or to the music rental shop. Work with the team until completed, and the room is clean.
- ➔ Your close association with the music during the training is a natural invitation for new grads to ask you for tapes of the music. To ensure that TheFlourishingLife.org does not violate copyright laws, grads will receive a list of the music played during the training in their Sunday packet. They may purchase the music of their choice from online services or at music stores.

After the Training

- ➔ Pack and store all sound equipment carefully.
- ➔ Return sound equipment to sound equipment contact.

Sound Equipment

Contact Information

Discuss where to get sound equipment for the training with your sponsor and team captain.

Name of sound equipment contact:

Phone Number:

Date to pick up sound equipment:

Email Address:

Date to return sound equipment:

Sound Equipment Specifications

Amplifier 250-350 Watt

Mixer Minimum four channel mixer

Connections Whatever connections necessary to plug in an iPhone*, iPad*, and microphone

**Be prepared for both 3.5 mm headphone jacks and lightning connectors for plugging an iPhone or iPad into the sound mixer board.*

Speakers..... Four speakers, stands are preferable
Speaker Cord 14 gauge
Speaker Wire..... Sufficient length to place speakers in the four corners of the room
Earphones With an independent volume control
Microphone..... Wireless preferred; if not, 75-100 feet of cord
Extension cords Sufficient length for location of plugs
Small goose-neck lamp..... 1 for mixing board/sound system
Red Gel To cover lamps
Batteries For flashlight and wireless microphone if needed
Flashlight..... 5 small